

January 2008

Dear Rental Property Owner,

The City of West Peoria includes over 400 rental units, comprising one-fifth of our housing stock. As a rental property owner, you are aware of the special responsibilities that landlords hold in terms of ensuring the safety, health and welfare of rental residents. This is a responsibility of interest to the City of West Peoria. Proper maintenance and management of rental housing is also critical to maintaining neighborhood character and improving the quality of life for all West Peoria residents.

Thus, the City of West Peoria is requesting all owners of residential rental property to provide their contact information to City Hall. The purpose for this registration is to help ensure a safer rental housing stock, protect property values and improve the accountability of rental units. The policy requires registration of all rental properties in the City of West Peoria every two years. There is no fee required. This is a voluntary program, but depending on its success, City Council may look into making this a mandatory policy in the future.

Please see the registration form enclosed. You may mail, fax or drop off the form at City Hall. Again, there is no fee involved. We greatly appreciate your cooperation in this matter and we thank you for your assistance in making West Peoria a better place to live! Please feel free to call us with any questions. Thank you for your time and attention.

Sincerely,

Dan Sullivan
Code Enforcement/Zoning Officer
309-674-1993
code-zoning@cityofwestpeoria.com

RESIDENTIAL RENTAL PROPERTY REGISTRATION

CITY OF WEST PEORIA, ILLINOIS

(For office use only)
Tax ID# _____
Registration # _____
Registration Year _____

Rental Property Address: _____ West Peoria, IL 61604

Number of Units/Apartments at Property Address: _____

Numbering system for Multiple Unit/Apartment Structures: _____

Property Owner: _____

Owner's Address: _____

Telephone #: _____ Email: _____

This section must be completed if the person authorized to make repairs or service the property is different than the owner.

Authorized Service Agent: _____

Telephone #: _____

Applicant's Signature

City Representative Signature

Date

Date

This registration form will serve as your proof of registration.

RESIDENTIAL RENTAL PROPERTY REGISTRATION

CITY OF WEST PEORIA, ILLINOIS

If you own more than one rental property in West Peoria, please list additional addresses below:

(For office use only)

_____	West Peoria, IL 61604	Tax ID# _____
_____	West Peoria, IL 61604	Tax ID# _____
_____	West Peoria, IL 61604	Tax ID# _____
_____	West Peoria, IL 61604	Tax ID# _____
_____	West Peoria, IL 61604	Tax ID# _____
_____	West Peoria, IL 61604	Tax ID# _____
_____	West Peoria, IL 61604	Tax ID# _____
_____	West Peoria, IL 61604	Tax ID# _____
_____	West Peoria, IL 61604	Tax ID# _____
_____	West Peoria, IL 61604	Tax ID# _____
_____	West Peoria, IL 61604	Tax ID# _____
_____	West Peoria, IL 61604	Tax ID# _____
_____	West Peoria, IL 61604	Tax ID# _____

Mail form to: West Peoria City Hall
Code Enforcement
2506 W Rohmann Ave
West Peoria, IL 61604

Fax to: 309-674-6010