

**Agenda**  
**Regular Meeting of the Plan Commission**  
**Of the City of West Peoria, Illinois**  
**Tuesday, June 27, 2017 at 5:30 p.m.**  
**West Peoria City Hall**  
**2506 W. Rohmann Avenue, West Peoria, IL 61604**

1. Call to Order
2. Roll Call
3. Additions to/or Deletions from the agenda
4. Approval of minutes of the last meeting – May 16, 2017
5. Comprehensive Plan Review
  - a. Review of two chapters
    - i. Housing
    - ii. Economic Development
6. City Administrator/Community Development Coordinator Report
  - a. Annexation Update
7. Public Comment
8. Old Business
  - a. Commercial Façade Program
  - b. City Emergency Plan – recommendation to council
9. New Business
  - a. Enterprise Zone area recommendation
10. Public Comment
11. Determination of Future Agenda
12. Adjournment

**The next regular meeting of the Plan Commission is Tuesday, July 25, 2017, at 5:30 p.m.**

## Upcoming Calendars

June (Schedule change eff. June 1)	July	August
6/7 Finance (5:30) & Land Use (6:30)	7/5 Finance (5:30) & Land Use (6:30)	8/2 Finance (5:30) & Land Use (6:30)
6/13 City Council (7:00)	7/11 City Council	8/8 City Council
6/21 Transportation (5:30) & Public Safety (6:30)	7/19 Transportation (5:30) & Public Safety (6:30)	8/16 Transportation (5:30) & Public Safety (6:30)
6/27 Plan Commission (5:30) & City Council (7:00)	7/25 Plan Commission (5:30) & City Council (7:00)	8/22 Plan Commission (5:30) & City Council (7:00)

### Goals

See Comprehensive Plan

### Illinois Municipal League – Municipal Calendar

[www.iml.org](http://www.iml.org) (For online access to the entire municipal calendar, go to [iml.org](http://www.iml.org), then choose the tab marked “Advocate”, then choose “Legal”, then choose Municipal Calendar)

\*Please note that this information is being taken directly from the IML site and not ALL items are specific to West Peoria.

Duties that are to be performed in the month of **July**.

NOTE: For purposes of this calendar, it is assumed the fiscal year begins May 1st, as it does in most municipalities outside of Chicago. Some municipalities, however, may have adopted a date different from May 1st for the beginning of their fiscal year. [65 ILCS 5/1-1-2\(5\)](#). If so, this calendar must be adjusted to reflect that specific fiscal year.

104. The annual appropriation ordinance must be passed during the first quarter of the fiscal year in municipalities with populations of less than 500,000. [65 ILCS 5/8-2-9](#).

105. A quarterly statement of the inspectors of the house of corrections must be submitted to the comptroller who then submits the statement to the corporate authorities for approval. [65 ILCS 5/11-4-5](#).

106. On July 1, the annual report of the inspector of weights and measures in municipalities with a population of 25,000 or more is to be made to the Director of Agriculture. [225 ILCS 470/19](#).

107. On or before the first day of August, a report of delinquent special assessments and special taxes is to be made by the collector. [65 ILCS 5/9-2-82](#).

108. Those persons or entities required to file a report under the Lobbyist Registration Act must do so by July 31. Thirty days after filing in accordance with the Lobbyist Registration Act, the lobbyist shall notify each official on whose behalf an expenditure has been made. Notification shall include the name of the registrant, the total amount of the expenditure, the date on which expenditure occurred, and the subject matter of the lobbying activity. [25 ILCS 170/6](#). Individuals required to register must provide a copy of the report to each official listed in the report at least 25 days before the deadline for filing (July 31). [25 ILCS 170/6.5](#).

109. On or before August 1 of each calendar year, every law enforcement agency is required to submit racial profiling information and other data required to be collected from traffic stops during January through June of the previous calendar year to the Illinois Department of Transportation. [625 ILCS 5/11-212](#).



**Official Minutes  
Of the West Peoria Plan Commission  
June 27, 2017**

**A regular meeting of the City of West Peoria Plan Commission was held at West Peoria City Hall located at 2506 W. Rohmann Avenue, West Peoria, Illinois 61604 on June 27, 2017 at 5:30 p.m.**

1. Call to Order  
Chair Swearingen called the meeting to order at 5:30 p.m.
  
2. Roll Call  
Members present were Mike Swearingen, Mike Powers, Dan Morse and Sue Roos. Also present were Mayor Dillon, City Administrator Krider, Township Supervisor Kennedy, Alderperson Dohm, Alderperson Siewert and Clerk Silver. Absent was Amy Furguele.  
[Quorum was present at 5:31 p.m.]
  
3. Additions to/or Deletions from the agenda  
No additions or deletions to the agenda were offered.
  
4. Approval of minutes of the last meeting – May 16, 2017  
Dan Morse made a motion to approve the minutes of the May 16, 2017 meeting. Mike Powers seconded the motion. Motion carried unanimously by voice.
  
5. Comprehensive Plan Review
  - a. Review of two chapters
    - i. Housing
    - ii. Economic Development

Chair Swearingen opened by providing an overview of the structure of the Comprehensive Plan and stating that recommendations for changes would be evaluated two chapters each meeting until the review is complete. Once the review is complete, a summary of the recommendations would be provided to the Council for approval. The Committee looked over action items within the first two chapters of the Comprehensive Plan and debated what had been accomplished and what needed additional work. Mayor Dillon and Alderperson Dohm outlined the definitions of curb cuts as identified by state statute and its relation to action items under review. Mayor Dillon also provided historical references regarding tree preservation efforts within the city.

6. City Administrator/Community Development Coordinator Report
  - a. Annexation Update – no annexations at this time.

Mayor Dillon reported a scheduled change to the bridge at Farmington Road and Kickapoo Creek road would be expedited from 2020 to 2018. The change is to widen it enough for a three-lane road including a turn lane and a walk or bike route. City Administrator Krider and Mayor Dillon also mentioned discussions regarding a light at Farmington and Swords which are not currently finalized. Mayor Dillon also provided an update on the Temple Hill road project, including plans for additional parking and work that must be done to utilities to allow for the project. Additional members of the Plan Commission are being brought to vote for appointment at the June 27, 2017 City Council meeting. City Administrator Krider reported on research work into the Abandoned

Housing Act and what resources the City will have available to remediate the challenges associated with abandoned housing.

7. Public Comment

No public comment was offered.

8. Old Business

a. Commercial Façade Program

City Administrator Krider reported on publicity of the Commercial Façade Program and future plans to contact businesses in the City in the next month. Krider also reported that suggested changes to the Enterprise Zone are under review by Peoria County and noted that the Enterprise Zone may expand but no acreage should be eliminated from the current Zone. Mike Powers asked for clarification on eligibility of the grant programs. Mayor Dillon and City Administrator Krider confirmed that State statute lays out the eligibility requirements.

b. City Emergency Plan – recommendation to Council

Chair Swearingen called attention to the reports provided summarizing Code Enforcement efforts within the City. Mayor Dillon reported efforts being made to encourage mortgage holders to properly care for yards.

9. New Business

a. Enterprise Zone area recommendation

Chair Swearingen outlined the contents of a memo regarding changes to the Enterprise Zone and referenced 32 properties utilizing the City Redevelopment Grant Program with a total of \$30,072.39 in reimbursements and renovations to properties totaling \$108,242.11.

10. Public Comment

No public comment was offered.

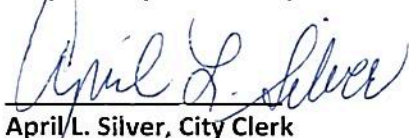
11. Determination of Future Agenda

The committee next meets July 25, 2017 at 5:30 p.m.

12. Adjournment

Mike Powers made a motion to adjourn the meeting at 6:32 p.m. Dan Morse seconded the motion. Motion carried unanimously by voice.

**Respectfully Submitted,**



April L. Silver, City Clerk