



**Agenda**  
**Regular Meeting of the Finance Committee**  
**Of the City of West Peoria, Illinois**  
**Wednesday, August 2, 2017 at 5:30 p.m.**  
**West Peoria City Hall**  
**2506 W. Rohmann Avenue, West Peoria, IL 61604**

1. Call to Order
2. Roll Call
3. Additions to/or Deletions from the Agenda
4. Approval of minutes from regular meeting – July 5, 2017
5. Review of Financial Report
6. Public Comment
7. Old Business – Review and Recommendations to Council
8. New Business - Review and Recommendations to Council
  - a. Review and recommend to council payment of invoice 2344 to Hermann & Associates in the amount of \$21,900.96 (Line Item 15-00-532)
  - b. Review and recommend to council Grant Request 2017-03 in the amount of \$250.00 to the Peoria Journal Star for sponsorship of the Newspapers In Education program designated for Calvin Coolidge Middle School (Line Item 01-11-911)
  - c. Review and recommend to council reimbursement payments to residents in the Paint Program (line item 01-11-502) in the amount of \$28.60
  - d. Review and recommend to council reimbursement payments to residents in the City Redevelopment Grant Program (line item 01-11-503) in the amount of \$6,362.50
  - e. Review and recommend to council reimbursement payments to residents in the FY2018 TIF Program (line item 15-00-507) in the amount of \$5,982.50
  - f. Review and recommend to council payment of invoice 5364 to Tazewell County Asphalt in the amount of \$3,327.34 (Line item 01-41-614)
9. Discussion Only
  - a. Dearborn National Renewal Analysis of Group Policy – Renewal Date: September 1, 2017
  - b. Blue Cross Blue Shield of Illinois Medical Group Insurance Renewal, 9/1/17 – 8/31/18
10. Review of Bills
11. Adjournment

**The next regular meeting of the Finance Committee is Wednesday, September 6<sup>th</sup>, 2017 at 5:30 p.m.**

## Upcoming Calendars

August	September	October
8/2 Finance (5:30) & Land Use (6:30)	9/6 Finance (5:30) & Land Use (6:30)	10/4 Finance (5:30) & Land Use (6:30)
8/8 City Council	9/12 City Council	10/10 City Council
8/16 Transportation (5:30) & Public Safety (6:30)	9/20 Transportation (5:30) & Public Safety (6:30)	10/18 Transportation (5:30) & Public Safety (6:30)
8/22 Plan Commission (5:30) & City Council (7:00)	9/26 Plan Commission (5:30) & City Council (7:00)	10/24 Plan Commission (5:30) & City Council (7:00)

## Goals

1. Pursue a fiscally prudent policy of overall spending of revenues by the City of West Peoria and make sound investment decisions.
2. Explore and utilize appropriate methods of maintaining and/or increasing revenue.
3. Establish and review short-term and long-term plan to utilize TIF funds for redevelopment.
  - a. Commercial Renovation Program
  - b. Commercial New Construction Program
  - c. Residential Rehabilitation Program
4. Receive a “clean” audit report
5. Research funding and grant-making opportunities
6. Review and continually refine:
  - a. Permit fee schedule and fine schedule
  - b. Personnel Manual/Salary Scales
  - c. Service Contracts
  - d. Franchise Fees
  - e. Paint Program
7. Do a complete analysis of City accounting needs, both professional and technical.
8. Funding for a new City Hall building

## Illinois Municipal League – Municipal Calendar

[www.iml.org](http://www.iml.org) (For online access to the entire municipal calendar, go to iml.org, then choose the tab marked “Advocate”, then choose “Legal”, then choose Municipal Calendar)

\*Please note that this information is being taken directly from the IML site and not ALL items are specific to West Peoria.

Duties that are to be performed in the month of **August**.

NOTE: For purposes of this calendar, it is assumed the fiscal year begins May 1st, as it does in most municipalities outside of Chicago. Some municipalities, however, may have adopted a date different from May 1st for the beginning of their fiscal year. [65 ILCS 5/1-1-2\(5\)](#). If so, this calendar must be adjusted to reflect that specific fiscal year.

110. Between August 1 and September 15, nominations for the board of trustees of the Illinois Municipal Retirement Fund are to be made. [40 ILCS 5/7-175\(a\)](#). NOTE: Cities and villages with a population over 5,000 are automatically subject to the Act. However, participation is not mandatory for any municipality that attains a population of over 5,000 after having provided social security coverage for its employees. Each participating municipality may nominate and vote for the four Executive Trustees who are part of the eight member board. [40 ILCS 5/7-174\(b\)\(1\)](#).

111. In counties other than Cook County, the collector of the municipality shall, at any time after August 15 in each year, publish an advertisement that a return will be made to the general officer of the county having authority to receive State and county taxes of all unpaid special assessments and installments. [65 ILCS 5/9-2-84](#). Publication of the advertisement must be made not more than 30 days or less than 15 days in advance of the date for judgment. Id. Return of delinquent special assessments shall be made five days prior to the date fixed for application for judgment. [65 ILCS 5/9-2-85](#).

112. Any municipality with a population of less than 500,000 which attempts to impose, amend, or repeal the Simplified Municipal Telecommunications Tax must file a certified copy of such ordinance with the Illinois Department of Revenue prior to September 20. Ordinances received prior to September 20 will be collected on or after the following January 1. [35 ILCS 636/5-20](#).

113. On or before the first day of October, home rule and non-home rule municipalities imposing or discontinuing a retailer's occupation tax or effecting a change in the rate thereof must file a certified copy of any ordinance or resolution (and referendum if appropriate) with the Department of Revenue. Ordinances received by October 1 will be collected January 1. [65 ILCS 5/8-11-1](#), and [65 ILCS 8-11-1.1](#).